

COVID-19 MESSAGE TO TOOLING TECH GROUP TEAM

May 6, 2020

As the stay-at-home restrictions begin to loosen and more businesses resume operations, everything is changing yet again. Even when the Big Three start up their assembly lines, it will take time for everyone else along the supply chain to start theirs. Many businesses have been closed entirely. They need to re-think their work spaces for social distancing and re-engage employees who have been off work for too long.

We consider ourselves very fortunate that, with more than 550 employees across the U.S., we still have had zero people in any of our production facilities test positive for COVID-19, and only one off-site employee sickened by this virus. **We absolutely credit each of you, and the precautions that you've taken to preserve your own well-being.**

COVID-19 isn't gone, though. The hospitals are better prepared now than they were 2 months ago, but we still have no vaccine or cure. TTG continues to take every potential exposure very seriously, and we are fully committed to our efforts to keep everyone safe and healthy. Please stay focused on hand washing and social distancing, and wear masks if you're out in public and can't stay 6 feet away from others. Your health is our #1 priority!

The next few weeks will be a bit tight, as we need our customers and suppliers to re-open. We know this is a scary and uncertain time, and it's hard seeing so much unemployment. **We are managing the cash side of the business very closely and have every prospect of coming out of this stronger**, so stick with us—and stay safe.

Below is a quick summary of how we're holding up at each location:

COMPRESSION & THERMOFORMING DIVISION

Tooling Tech (Ohio). Workload is getting very light, and has caused us to reduce hours and lay off about 20% of our team. Multiple projects on hold or delayed, nothing cancelled yet.

Century (Michigan). Continue to work through our backlog. Multiple projects on hold or delayed, nothing cancelled yet. Continue to work on new projects for 2020 and 2021. Expecting several large orders in May and June.

STAMPING & DESIGN DIVISION

Majestic (Michigan). 70% of the employees continue to be on furlough. GM has confirmed that the Colorado program will be delayed 6 months. All communication points to the OEM's re-opening May 18th. The team is scheduling tool buy offs and restart of production at that time.

Die Cad Group (Michigan). We look forward to an upturn in business as the OEMs reopen. However, working from home will become the new normal for many DCG employees. This method has worked so well that we have made the decision to down-size to one office and have those who like, work from home.

DIE CAST DIVISION

GH Tool (Missouri). No programs cancelled but several projects are delayed. Backlog is being consumed, causing us to reduce some hours and lay off about 5% of workforce. We are focused on cutting cycle time as the work clears bottlenecks and additional machines are installed. Construction is underway on the expansion at Plant 2, completion targeted for this fall.

GH Tool (Georgia). Briggs & Stratton partial shutdown means operations are greatly reduced. GH employees working shortened schedule and soliciting repair work from other sources.

AUTOMATION DIVISION

Alpha (Tennessee). "Frontline Barrier" has been released to market, and we continue to pursue and quote new work. We are keeping up communications with customers that we are still here for maintenance, small parts, etc. We are continuing to maintain distance and facility cleanings to keep everyone safe.

TTG Automation (Michigan). We continue to work at our site monitoring daily. Customers are starting to come back to work, programs are in a state of evaluation at this time. We continue pursuing new projects and quoting work. Have been able to maintain staff and work continues to flow through the shop.

With some restrictions lifting, our customers are gradually resuming operations. This means they will once again expect in-person visits for critical sampling or auditing of product that cannot be conducted remotely. We may also see business-critical visits, such as to allow equipment or facilities to remain operational.

We've worked hard to keep our workplaces clean and safe, and we have prepared a policy to continue to protect the health of all involved if an on-site visitor becomes necessary.

As much as possible, we will continue to conduct virtual meetings, restrict travel, and contain deliveries by having drivers and vendors drop off items at the door to be distributed by our own personnel.

Necessary on-site visits should be made as infrequently and as brief as possible, and in every case must be in accordance with the company's Policy on Pandemic Response.

Any persons who have had known exposure to persons with COVID-19 within the past 14 days, or who are exhibiting symptoms of illness consistent with COVID-19 are forbidden from entering the premises.

All visitors must faithfully and truthfully complete the COVID-19 Visitor Questionnaire prior to entering the populated sections of the facility. Visitors may be subject to temperature checking, and may be denied access to the facility upon arrival, at the discretion of management.

Contractors or customers that do visit must limit exposure to employees to the extent feasible, by:

- ◆ Wearing a protective face mask at all times
- ◆ Taking the most direct route to meeting or work areas to minimize travel through facility
- ◆ Limiting any unnecessary interaction with employees
- ◆ Practicing social distancing at all times (e.g. no handshakes or embraces, keeping (3-6 feet) distance when interacting, etc.
- ◆ Practicing expected hygiene regarding washing hands and covering coughs/sneezes.
- ◆ Using dedicated meeting rooms where possible (so these surfaces can be disinfected between meetings)

Please continue to remind each other to practice social distancing, and extend the same vigilance toward our visitors. Your safety is very important to us. We appreciate your cooperation!

As political leaders across the U.S. lift stay-at-home rules, it's really important to stay focused on protecting yourself. **COVID-19 is going to be an issue until we have a vaccine, a cure, or access to testing** that shows who's already had it, recovered, and confirmed they have developed immunity.

Keep doing what you're doing!

Please continue to be vigilant about washing your hands, disinfecting shared equipment, keeping a distance from others, not touching your face, and wearing a mask if you are in a public place, or somewhere you cannot keep at least 6 feet away from others.

If you are sick, stay home.

If you think you may have been exposed to someone with COVID-19 please stay home, and let your supervisor know immediately.

Have concerns about your coworkers, or just want to be careful? All TTG facilities have masks available, for your use.

THANK YOU! It's the precautions that you're taking at home and at work that are helping to minimize the spread and help us all stay healthy.

The "Employee News" section of TTG website www.toolingtechgroup.com is now active! Find the link under the "About" tab on the main page and then enter the password: ***TTG2020***

We will post these newsletters on the site, as well as messages **FOR EMPLOYEES ONLY** Check back often! News happens faster than we can print and distribute it, but we'll have it all on this site.